



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	S.A. MANVI LAW COLLEGE
Name of the head of the Institution	Shri Santosh R Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08372238985
Mobile no.	9482922196
Registered Email	samlcg74@yahoo.co.in
Alternate Email	santosh_rp13@yahoo.co.in
Address	Hatalageri naka Gadag
City/Town	Gadag
State/UT	Karnataka
Pincode	582101
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	S.T. Murashillin
Phone no/Alternate Phone no.	08372238985
Mobile no.	9482922196
Registered Email	samlcgqac@gmail.com
Alternate Email	stmurashillin@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://samlcg.ac.in/wp-content/uploads/2021/08/AQAR-2016-17.pdf">https://samlcg.ac.in/wp-content/uploads/2021/08/AQAR-2016-17.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:  
Weblink :

<https://samlcg.ac.in/wp-content/uploads/2021/08/Academic-calendar-2017-18.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.30	2004	04-Nov-2004	03-Nov-2009

### 6. Date of Establishment of IQAC

28-Jul-2007

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meetings of IQAC	18-Aug-2017 1	10
Library Orientation	16-Aug-2017	23

Programme	1	
Total Quality Management Programme	11-Oct-2017 1	38
Induction Analysis	12-Aug-2017 1	35
One Day orientation programme on Personality development	19-Aug-2017 1	67
Guest Lecture on Communication Skill for law students	24-Aug-2017 1	31
Motivational Speech	18-Sep-2017 1	65
Guest lecture on save girl child	12-Oct-2017 1	41
Guest Lecture on ADRS Procedures	28-Feb-2018 1	51
International Women's Day	08-Mar-2018 1	52
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 00	0
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Book Exhibition

Insight 2018 (Intercollegiate Quiz, Paper Presentation, Conveyance Writing Competition)

Release of College second Annual Souvenir "Honalu"

Procured Projector

Facility of Wi-fi

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organise Induction programmes for first Year Students	Induction programmes viz., Library Orientation Programme, Induction Analysis, and Total Quality Management Programme were organised on 16082017, 12082017 and 11102017 respectively. In Library Orientation Programme, our Library was introduced to the new students. Information about how to use law library, methods of legal research and various services available to the students were explained. In Total Quality Management Programme detailed information about College, Management, various facilities available to the students were discussed in detail. Skills like notes taking, leadership, and public speaking were imbibed among the students. The Induction Analysis helps the mentor to know the students along with his interest, skills, strength and weaknesses. His strengths will be encouraged in cocurricular and extracurricular activities. His weaknesses are to be converted into strengths. It also helps to categories students into advance learners and slow learners and appropriate measures to be taken in this regard.
To organise Book Exhibition	The College has organised Book Exhibition on 24/3/2018. The Exhibition was inagrated by Shri B.S. Malvad , Librarian, PC Jabin science College

	Hubballi. Digital Library was inaugurated by Sri V.V Hubballi, President District Bar Association, Gadag. Herein various Publishres and educational Institutions were participated
To organise Guest Lectures	A Guest lecture by Prof. M.B Kudri on "Cumunication Skills for Law students" on 24/08/2017; Guest lecture on "Save Girl Child" by Smt. Renuka Kulkarni, Member Secretary DLSA, Gadag on 12/10/2017 , A Guest lecture by Dr. M.S Patil on Clinical education i.e., Alternative Dispute Redressal Procedure was organised on 28/2/ 2018.
To organise the Orientation Programme on personality development	College has organised one day "Orientation Programme on Personality Develoment" by Sri Arjun Devaiah on 19/8/2017 ,
To Organise Motivational Speech	College has organised special programme on Motivational Speech by Captin (Rtd) C.S. Anand on 18/9/2017
To Organise Inter -Collegiate Competition	College has organised Insight 2018 ( Inter Collegiate) Competition in association with Akila Bharathiya Vidhyarathi Parishadh on 17/4/2018 with regard to Quiz, Paper Presentation and Conveyance writing
To Organise awareness Programme	on the eve of world water Day the College has organised awareness programme in association with District Legal Service Authority, and District Bar Association Gadag on 22/3/2018
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Local Governing Body of the College</td> <td>29-Aug-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Local Governing Body of the College	29-Aug-2018
Name of Statutory Body	Meeting Date				
Local Governing Body of the College	29-Aug-2018				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2018				
Date of Submission	28-Feb-2018				

<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has E Payroll software for the purpose of disbursement of salary to unaided staff members. The service and salary related matters of aided staff are handled by HRMS software by Department of collegiate education, Government of Karnataka. College administrative staff is given training by government to handle HRMS software. The library administration is handled by E lib software. The college has subscribed to Tally software with a version ERP9. This software is used to maintain the accounts of the college. The staff attendance is maintained through Biometric system.</p>

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed and revised time to time by the Board of Studies (BOS) Karnataka State Law University, Hubballi. To ensure effective curriculum delivery, the institution, before the commencement of the semester classes, develops action plans for the implementation of the curriculum through the IQAC. The IQAC prepares the academic calendar and time table for conducting classes in every semester. Keeping in view the number of working days available in the light of the Academic Calendar issued by the Karnataka State Law University, the syllabus is divided into units which are to be finished by a given dead line. The Principal and the Co-ordinator monitors the activities by holding regular meetings with the members. Principal allots the subjects to faculty members after giving due consideration to their preference, specialization, experience, expertise and interest of the subject. For effective implementation of the curriculum, the faculty members prepare the lesson plan for the subject given in a semester. The curriculum delivery is devised systematically through lesson plan to achieve the course objectives. The detailed lesson plan consists of topic, the number of teaching hours, case methods, group discussion on relevant topics, various pedagogic methods applied for teaching, learning resources for each unit that are available both at library and online database including N-List. Further, the details of the prescribed books, reference books, supplementary readings etc., are also provided in the lesson plan to help the students. The lesson plan once prepared is discussed before the academic committee and the suggestions made are incorporated accordingly. The lesson plan will be discussed in the class and will be made available to the students. The institution relies upon the universally trusted and tested teaching strategy, i.e., the chalk and talk, black board and lecture methods. College has one ICT enabled class room which is used to give presentations on key topics. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshop, seminars, apart from regular traditional

classes. In addition to the regular subject classes, the institution also organizes Guest Lecture by inviting experts in field of Law and Humanities to share their knowledge with the students. Furthermore, for effective curriculum delivery, the institution conducts special remedial classes for repeaters.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	00	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N/A	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
LLB	Law	229
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
N/A

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
LLB	Law	120	120	102
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	229	Nil	5	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
5	5	2	1	Nil	2
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College gives utmost importance to the holistic development of its students and also extends its helping hands to every student in his endeavor to become professionally competent and socially relevant. Since 2004, the college has a mentoring system which is named as 'the Local Guardian system.' It was introduced with the mission to obtain holistic assessment of students and provide space for their development. The local guardians are student centric teachers. They use their experience and expertise to give both professional and personal guidance to their mentees. This system ensures a healthy learning environment, imbibe among the students a feeling of belonging and improve the students' performance and good psychological health. Operating procedure: Every first year student during the induction programme is assigned with a full time teacher as his/her local guardian. This faculty will continue to be the local guardian for that student throughout the LL.B. Programme. Each full time faculty is assigned with a maximum of 25 to 30 students as mentees from all the classes. The system is based on mutual trust and respect. The local guardians build the bridges among different stake holders like students and teachers, teachers and parents. The mentors will be giving inputs to the internal quality assurance cell as to the kind of counselling or other assistance which any of its mentees need. Role of local guardians To collect data of mentees and maintain students' profile Track attendance and identify drop outs Identifying reasons for poor performance and attach a note Ensure holistic well being of the mentee

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
229	7	1 : 33



## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
7	5	2	Nil	Nil

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
LLB	101	1 semester	04/01/2018	28/02/2018
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Karnataka State Law University, Hubballi and follows the examination pattern of the university. Karnataka State Law University circulars are strictly adhered to with respect to evaluation process. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through the institute's academic calendar which is prepared by the Internal Quality Assurance Cell. It is based on the university academic calendar. The Test and Examination Committee of the Institute framed guidelines for conducting the internal assessment examination in line with calendar of the Karnataka State Law University. As per the guidelines, the following reforms have been carried out effectively in conducting internal assessment. Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. Preparing the question paper for the internal examination in the prescribed pattern. Scrutiny of the prepared question paper is carried out by the Examination and Test Committee to ensure quality of the Question paper. The Committee monitors the attendance of the students for the Examination. Internal Assessment is to be carried out within the stipulated time. After completion of the internal examination, the faculty evaluates the answer scripts and the marks are sent to the Test and Examination committee. The conduct of Internal assessment examination along with results are reviewed in the IQAC meeting with result analysis and the remedial actions for further improvements are arrived after discussion with faculty. The internal assessment marks will be sent to the university. The evaluation for theory courses are assessed by end semester examination for 100. Clinical courses I to IV are evaluated internally as per the above mentioned standard operating procedure. College conducts Unit test and preparatory examination test for the purpose of identifying the slow and advanced learners. The corrected answer booklets along with comments by the course teacher will be given to students for further improvement. Slow Learners

are encouraged to improve their performance in future by attending the Counseling Sessions to sort out the personal issues, academic and non-academic problems through local guardian system. The Standard operating procedure for internal assessment is communicated to first year students in the induction programme itself. Further the details are communicated in the college notice board periodically.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Karnataka State Law University The College strictly adheres to the circulars and notifications issued by the University for the purpose of conducting examinations. The College IQAC cell prepares the academic calendar for each year in advance and the same is be communicated to faculty members and students. The examinations are conducted twice in a year. The time table is notified by the affiliating university which is communicated to the students. The semester examination for each course is conducted for 100 marks. The examination will be conducted under the supervision of two officers namely the Internal senior supervisor and the External senior supervisor. The Principal or the senior most faculty is ex-officio internal senior supervisor and External senior supervisor is appointed by the university. The university appoints squad team and flying squad. Karnataka State Law Universitys Vice-chancellor, registrar and registrar of evaluation give surprise visit to the college during examination to ensure smooth conducting of examination. The squad team reviews the internal assessment marks allotted by the college by verifying the records of students. If they find discrepancies in awarding marks , they can make necessary changes . Full time teachers discharge the duties of invigilators in the examination and also attend the evaluation work in the the central valuation at the University campus Hubballi.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://samlcg.ac.in/wp-content/uploads/2021/04/Programme-outcome-code-101.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
101	LLB	Law	40	16	43.24
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

N/A

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	Nil	Nil	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Law	1	00
International	Law	2	00
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	Nil	Nil	00
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	5	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Water Day	District Legal Service Authority and Bar Association, Gadag	6	53
Save Girl Child	District Legal Service Authority and Bar Association, Gadag	6	40
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	00	00	Nil
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
00	00	00	Nil	Nil
No file uploaded.				

## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Advocates	15/01/2018	31/07/2018	229
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
370000	271273

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Class rooms	Existing
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Elib	Partially	14.1	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	9291	1036808	178	58582	9469	1095390

Books						
Reference Books	259	136361	2	1575	261	137936
Journals	20	32170	1	1500	21	33670
Digital Database	1	5900	Nil	Nil	1	5900
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	3	0	1	0	0	0	1	10	0
Added	6	0	0	0	0	0	0	0	0
Total	9	0	1	0	0	0	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">N/A</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1132200	694431	335000	288268

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Physical Infrastructure:** The college is located in a campus area of 32 acres. Five institutions viz. K.L.E Society's S. A. Manvi Law College, K.L.E. Society's J. T. College, K.L.E. Society's Arts Commerce College, K.L.E. Society's CBSE School, K.L.E. Society's College of Pharmacy function in this

campus. The campus has an Indoor Stadium, a Multi Gym, an ICT enabled Conference Hall, a 400 mtrs standard Track, two hostels separately for boys and girls and a canteen. The college functions with six classrooms, a Library hall, a Moot court hall, a staff room, and an Administrative office. The task of giving security to the entire campus is outsourced to an external security agency. The above physical facilities are used by all the institutions through common arrangements and prior booking. The cost of maintenance of common physical infrastructure facilities is shared by all the institutions proportionately. If any damage is caused to any of the facilities, the institution which caused the damage is to borne the cost of restoring the same.

In this way the Physical Infrastructure facilities in the campus are used optimally. Every year Annual budget is prepared at the institutional level, with specific provision for the allocation of resources for the maintenance of physical infrastructure facilities. This annual budget and expenses incurred are subjected to both internal and external financial audit. Library: Basically the college library is maintained on the basis of Library Advisory Committee which is headed by the Principal as a Chairman, faculty as members and Librarian as the co-ordinator. It lay down the rules and regulations to run the library proficiently. Before the commencement of classes of every semester, the requirement and the list of books are taken from the concerned subject teachers. The finalized list of required books is duly approved and signed by the Principal. The library has a huge collection of books, Journals, AIR Reports and Magazines. E-lib software is installed to issue the books to the students and staff for maintaining the library services properly. Library has supporting staff for smooth working. The stocks of books and the wear and tear of books is verified every year. Medical Facility: The campus has health centre with full time qualified medical practitioner. The cost of maintaining this health centre is borne by all the institutions.

<https://samlcg.ac.in/wp-content/uploads/2021/08/Maintainance-Policies-of-the-college.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Alumni Cash prize	3	1500
Financial Support from Other Sources			
a) National	SC Scholarship, ST, Scholarship, SFC Scholarship State Government fees concession	117	511600
b) International	0	Nil	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	Nil	Nil

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	2	LLB.	Law	KSLU Hubballi	LL.M.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
29	College annual Sports and cultural activities	130
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)



Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has decentralized system of implementation of the quality policy of the IQAC. The IQAC along with various committees such as Disciplinary Committees, SC, ST Students Grievances Redresses Cell, and Research Committee in which students representatives are nominated by the Principal with the consultation of the Co-ordinator for the period of two years. The Students' Council, student volunteers and faculty coordinators actively participate in the successful organization of academic and administrative activities. Students' Council is constituted every year according to academic performance and participation of students representing the college in curricular, co-curricular and extra-curricular activities in the preceding academic year. Our representatives of Student Council actively participate in various activities and coordinates for the success of academics and other co-curricular extra-curricular activities. Student' Council Co-ordinates in day to day academic activities for the proper functioning of the Institution. They are the means of representatives actively participates in organizing workshop, conferences, Shramadhana, Cultural events, Legal awareness programme which help them to gain leadership quality intern it will help them in their legal profession. For the overall development, students were motivated to participate in the co-curricular Extra-curricular activities. The Institution provides necessary support to the student council in organizing coordinating the events. It encourages the students to develop their skills through these activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

512

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) The Institution always embraces the practices of decentralisation and participative management. The practice of decentralisation is having its own significant role in the management of various activities. As it reflects involvement of all in the policy decision

making, planning and administration, and office management. The management and administration is responsible for quality initiative to promote education to all sections. The institution enhances the quality at various levels. All the stakeholders involve in the decentralisation and participative management. All are working together for smooth and efficient functioning of the institution.

1. A unique programme of Library Book Exhibition-2018 was organised in the college on 24th March, 2018, in which all the faculty, Librarian, students, Library Advisory Committee were given authority and assigned duty for the smooth conduct of the event. Wherein different committees were framed for the various activities such as department of Registration, feedback, and welcome committees etc. 2. 'Insight 2018' -the Inter-Collegiate competitions were organised in association with ABVP on 17th April, 2018. The faculty and students were vested authority of their choice for the organising of the programme.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students The college offers 3 year LL.B course. The admission of students is done as per the KSLU regulation and reservation policy of the Government of Karnataka. The college has the strategy to promote admission through publication in news papers, TV advertisements and distribution of brochures and visit to various degree colleges in and around the district of Gadag by circulating posters and pamphlets. The prospectus is given to the candidates by giving basic details of the college.
Industry Interaction / Collaboration	Students are motivated to visit the Law firms, Industry, Law Office, ADRS centres and Courts regularly.
Human Resource Management	The requirement of faculty and staff was identified and same would be informed to the management and the recruitment was made as per the rules and regulation of the UGC, State Government, KCRS and the K.L.E Society bye laws
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation The college library has well equipped with variety of books and ICT tools to cater faculty and students to make learning more enjoyable. E-lib (14.00 version) facility was added to the library for the smooth functioning and maintaining the records of the books and services.
Research and Development	The college has introduced Honalu

	Annual Souvenir where all the staff and students are encouraged to contribute research writes-up. The faculty are also motivated to participate and publish research articles in State and National level
Examination and Evaluation	The institution invites external examiner for assessment and evaluation of students performance in clinical courses III and IV
Teaching and Learning	At the beginning of the academic year lesson plans are prepared. Clinical methods are extensively used like, the case method, group discussion, presentation and moot court along with clinical courses.
Curriculum Development	The Institution being affiliated to KSLU, it adheres to the curriculum prescribed by the University.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Use of Tally-Erp software for the maintenance of Finance and Account

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
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#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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#### 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Orientation Programme	1	16/01/2018	12/02/2018	28
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Provided Fund • Employees State Insurance</li> <li>• Gratuity • Maternity Leave Benefit • Paternity Leave Benefit • Staff members can avail short term and long term loan facility at low rate of interest Staff Credit Co-operative Society</li> </ul>	<ul style="list-style-type: none"> <li>• Provided Fund • Employees State Insurance</li> <li>• Gratuity • Maternity Leave Benefit • Paternity Leave Benefit • Staff members can avail short term and long term loan facility at low rate of interest Staff Credit Co-operative Society</li> </ul>	Scholarships, cash prizes

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution regularly conducts internal and external audit of books of accounts every year for effective performance of the various activities, programmes, schemes executed during the academic period. The external audit is done by the Chartered Accountant appointed by the Management. The Auditor sends report, if any issue is observed the same is reported to the concerned authority. For the financial year 2017-18 college accounts and books of records were audited by M/s Diggavi and Co. Chartered Accountants. There are no any major objections

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KSLU	Yes	Management/EC /LGB
Administrative	Yes	KSLU	Yes	Management/EC /LGB

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

## 6.5.3 – Development programmes for support staff (at least three)

Nil

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organising Guest Lectures 2. Library Book Exhibition 3. Proposal is made to management to have an independent new building which will provide for the expansion of the various college activities

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Library Orientation Programme	16/08/2017	16/08/2017	16/08/2017	23
2017	Orientation Programme on Personality Development	19/08/2017	19/08/2017	19/08/2017	67
2017	Guest Lecture on Communication skill for law students	24/08/2017	24/08/2017	24/08/2017	31
2017	Motivational Speech Programme	18/09/2017	18/09/2017	18/09/2017	65
2017	Total Quality Management Programme	11/10/2017	11/10/2017	11/10/2017	38
2017	Guest Lecture on International Save Girls Child Day	12/10/2017	12/10/2017	12/10/2017	41
2018	Guest Lecture on ADRS Procedures	28/02/2018	28/02/2018	28/02/2018	51
2018	Library	24/03/2018	24/03/2018	24/03/2018	112

	Book Exhibition				
2018	Insight -2018	17/04/2018	17/04/2018	17/04/2018	21
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Save Girl Child	12/10/2017	12/10/2017	18	32
International Women's Day	08/03/2018	08/03/2018	22	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	22/03/2018	01	World Water Day	Unscientific use of water	55
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	28/07/2017	Handbook on Code of conduct for various stakeholders has been published. On commencement of the academic year, IQAC conducts the orientation program to the first year students on code of conduct. A copy of the

Code of Conduct is also provided to students. The College has constituted disciplinary committee to address the grievances of the students. The management supervises the faculty and administrative staff to ensure that they follow code of conduct.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day celebration	15/08/2017	15/08/2017	46
Gandhi Jayanti	02/10/2017	02/10/2017	35
Foundation Day	13/11/2017	13/11/2017	48
Human Rights Day	10/12/2017	10/12/2017	42
Lingraj Jayanti	13/01/2018	13/01/2018	32
Republic Day	26/01/2018	26/01/2018	48

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation drives by all the students under NSS
2. Restricted Entry of vehicles
3. Waste/Garbage are regularly collected from office, class room and different parts of the campus and disposed off in specified locations.
4. The institution has declared that every 23rd day of the month will be no-vehicle day on the campus as a part of its 'green-campus movement'. Students were motivated to use bicycles to come to college and separate parking facility is also provided along with security. On this day our staff and students use public transport and bicycles to travel to the college. The aim is to bring down pollution levels.
5. The institution has started drive against the plastic with "plastic-free college" campaign.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICES OF THE INSTITUTION: 2017-18**

**I. Library Book Exhibition**

1. Title of the Practice: "Library Annual Book Exhibition"

2. Objective of the practice Annual Book Exhibition is a Book Fair and a special occasion for the staff, students and general public. Varieties of books are exhibited on that day for the readers to know about the various sources of information available in the library. Library plays a great role in encouraging people to inculcate the reading habit in them. The noble objective of this programme is i. to instil a 'culture of reading' among the students of the college. ii. to make students aware of the collection of variety of books and information sources available in our college library. iii. to offer scope to the common students to view new books published from the different publishers relating to their study. iv. to provide opportunity to Faculty members and students to go through the entire books from different publishers in a single place which may help them to select

good books. v. to provide institutions staff and students discount on books purchased in book exhibition. 3. The context: The prevailing system of higher education focuses mainly on academic aspects and performance at the expense of inner talents in the students. In order to bridge this gap, the institution has been adopted to motivate the students to participate in Co- Curricular and Extra Curricular Activities as one of the best practices. The rationale behind this practice is to ensure the artistic and creative talent development of the students along with the pursuit of their academic degree. It also enables the teacher to act like advisor, motivator, communicator and coordinator so that the students could gain maximum of finer aspects of co-curricular activities.

It develops a sense of belongingness among the students as well as the teachers. It helps the students to enhance social interaction, leadership, teamwork, healthy recreation, self-discipline and self-confidence. 4. The Practice: The institution organizes the One Day Annual Book Exhibition to procure the qualitative as well as needful collections for its readers. This is not only a kind of festival to our staff and students but also for local educational institutes and general public too. On our invitation, Advocates from local Bar Association, many schools and college students visit the exhibition for viewing as well as purchasing the books. Library enlisted book Publishers Suppliers and non-enlisted reputed publishers may also take part in the exhibition from different parts of Karnataka State. Faculty Members, Advocates and Students are invited to visit the exhibition and recommend the required books. Subject list is circulated with the notice to make the exhibition purposive. Apart from prescribed texts and references, a large number of books on literature, science, living values, management, sciences, commerce, best sellers, classics, dictionaries, encyclopedia, research-oriented books, competitive examination guide books and others are offered to the visitors. The exhibition was opened for the staff, students, Advocates and general public from 10.00am to 6.00pm. 5. The Evidence of success: The procurement of books is now very easy and transparent as well as qualitative in nature only because of the book exhibition. In this exhibition organised on 24th March 2018, Ramakrishna Vivekananda Ashram Publication, Sankeshwar Printer (Pvt) Ltd. Vindyanidhi Prakashan, Karnataka Legal Services Authority, Karthik Book Centre and various educational institutions participated along with various books. With the broadening of the target group in the succeeding year, the number of visitors increased substantially. The growing number of visitors is in itself an evidence of the success of this practice initiated by College. It is a healthy step taken by the college in striving to build a book-loving society. College library is benefitted by the book exhibition as it gets an opportunity to update its stock. The stock of library books has substantially increased and it provides an opportunity to the teachers of various departments to select the required and necessary books for the use of students. Above all, the most positive impact of this practice is reflected in the increasing number of library users. Student's participation and classroom interaction has considerably increased with the increase in concentration, analytical and reasoning skill fostered through reading. 6. The problems encountered: Due to semester system, major problem faced by the institution is time management. To overcome time constraints, the institution prepared Academic Calendar incorporating all academic as well as extra and co-curricular activities. All the activities organized are coordinated by a Committee or with the Co-ordinator to supervise effective time management and to ensure success of the programme. BEST PRACTICES OF THE INSTITUTION: 2017-18 II. Personality Development 1. Title of the Practice: "Personality Development" 2. Objective of the practice Young adults today are under tremendous pressure in life. They are subjected to competitions not only in academics, but also in establishing careers. It has long been felt that besides prescribed curricula, our students must be given additional training in relevant aspects so designed to widen their outlook and perspectives. Accordingly, a student-centric module on



'Personality Development Programme is innovated to train our students, keeping in mind that the programme should be simple to manage, but rich in content and values. The objects are a. To develop life-skills and enhance potential of students b. To enrich mind-sets of students towards establishing their own career 3. The context: Personality development is a process of developing and enhancing one's qualities. It not only helps an individual to gain confidence and high self esteem but also helps to have a positive impact on one's communication skills. Individuals tend to develop a positive attitude as a result of personality development. Nowadays, the fresh graduate is caught in a whirlwind of the need for innovative ability, efficiency, and speedy execution of assigned tasks. Multi-tasking and quality life-skills are catchwords for young professionals in order to survive. Contents of the prescribed curriculum are inadequate for gaining the necessary life-skills to confront modern-day demands, especially which is especially true for our students because an overwhelming majority of them hail from remote villages. In this context the institution organizes Personality Development Programme to impart necessary training in life skills to all outgoing students. 4. The Practice: A good personality and proper attitude is essential for a student to achieve the success in their carer. Our college provides many training programs to the students like soft skills, motivational classes etc. These programs built the critical thinking and decision making capabilities of a student. These skills help the students in a batter way to achieve success. These skills help the students to prepare for competitive exams. By conducting personality development programs regularly, soft skills and inter personal skills are improved to a larger extent. 5. The Evidence of success: ? Improvement among the students in discipline, interaction and communication skills. ? Improvement in student's attendance. ? Establishment of a vibrant relationship between teachers and students which has provided a congenial atmosphere in the class room as well as in the campus. 6. The problems encountered: • Poor communication skill among the students • Lack of leadership quality

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://samlcg.ac.in/index.php/naac/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institution is "Transforming the youth into responsible citizens to instil the sense of peace, order and social justice" To impart legal instructions and training that motivate them in participation of socially relevant interaction programmes, to help them adapt to face the challenges emerging out of the process of development and to train them to participate in social reformation and social development. To motivate our students to participate in social reformation institution organised special Guest Lectures on the various issues, namely ? On 24th August 2017 "Communication Skills for Law Students was organised. Prof. M.B. Kuduri interacted with the students. ? On 18th September 2017 Motivational Speech was organised. Captain (Rtd) C.S. Anand motivational speaker ignited the fire in the minds of students. ? On 19th September 2017 Personality Development programme was organised. Shri Arjun Devaiah, highlighted the importance of soft skills for overall personality development. He discussed about some strategies of time management namely goal setting, self-control, planning, execution/action etc. The major objectives of this program were to develop leadership skills in the students and to appraise students about the importance of communication skills.

Provide the weblink of the institution

<https://samlcg.ac.in/wp-content/uploads/2021/04/Institutionsl-Distingtiveness-17-18.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Plan of Action for the academic year 2018-19 ? Planned to organize induction programme for 1st Year Students ? Celebration of KLE Centenary. ? Planned to organize guest lecture on clinical courses and current socio legal issues. ? Planned to organize Personality development program ? Planned to organize legal awareness activities in villages in order to make people aware about general laws including their rights and duties. ? Planned to organize "Book Exhibition" to instill a 'culture of reading' among the students of the college. ? Planned to release college 3rd Annual Souvenir 'Honalu'-2018-19.