



K.L.E. Society's

S.A. MANVI LAW COLLEGE,

J.T. College Campus, Gadag.-582101

Affiliated to Karnataka State Law University, Hubli & recognized by the Bar Council of India
Phone: 08372-238985(Off)/233656 Email ID: samlcg74@yahoo.co.in

Prevention of Sexual Harassment Cell

Re- Constitution of Committee for the Year 2019-2022

Sl.No	Name of the Member	Designation
1	Jyothi C V	Chairman, Faculty
2	Santhosh R Patil	Member, Principal
3	B C Jaligheid	Member, Administrative Staff
4	Akshatha M	Member, Advocate
5	Jyoti Shivashimpi	Member, Student
6	Mubashira Shiragumpi	Member, Student


Co-ordinator
IQAC
KLE Society's
S.A. Manvi Law College, Gadag


PRINCIPAL
K.L.E. Society's
S.A. Manvi Law College
GADAG — 582 101



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Standard Operating Procedure for Prevention of Sexual Harassment Cell

KLE Society's S. A. Manvi Law College formed The Prevention of Sexual Harassment Cell. The Cell aims at providing a safe studying environment for the students by organizing awareness programmes on sexual harassment provide necessary facilities to overcome the harassment and assist the students on lodging a complaint and conducting an enquiry if any of them have been a victim of sexual harassment. The other objectives of Committee are namely


- To prevent all forms of sexual harassment.
 - To create awareness of 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. To encourage the early reporting of any allegations of sexual harassment.
 - To ensure that the complaints will be dealt with in a sensitive, equitable, timely and confidential manner.
 - Orientation Program for women employees and girl students to sensitize to be proactive to deal with such discrimination if any.
- **Structure**

The committee shall consist of Principal as a Coordinator, Women faculty members as Chairperson and Members of Committee, One woman advocate as a Member and students as a Student Members. It shall serve for the period of Three years.

➤ **SOP:**

- **Procedure for Filing Complaints:** - Complaint may be oral, by email or in writing. If the complaint is oral, it will be converted into a written form by the committee member who received the complaint.
- **Decision and Action:** Once the investigation is completed, a determination will be made regarding the validity of the harassment allegation. If it is determined that harassment has occurred; prompt, remedial action will be taken.
- The Committee shall hold the meeting at least twice in a year and also be called at the time of need.


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